

TO: James L. App, City Manager

FROM: Bob Lata, Community Development Director

SUBJECT: Establishment of Ad Hoc Committee; Olsen Ranch – Beechwood Area Specific Plan and Environmental Impact Report

DATE: March 1, 2005

Background:

The City's General Plan requires preparation of a Specific Plan for the Olsen Ranch – Beechwood Area. On November 16, 2004, the City Council directed staff to initiate a specific plan process that would be managed by the City and which would provide a comprehensive impact analysis (particularly with regard to traffic).

Consistent with Council direction, a Request for Proposals was distributed, seeking qualified professional assistance to prepare the Olsen Ranch – Beechwood Area Specific Plan and Environmental Impact Report (EIR). Five (5) proposals were received.

It would seem helpful to obtain City Council assistance in reviewing the five proposals and interviewing the appropriate number of consultant teams. Further, a Council ad hoc Committee would be of assistance to staff during the process of preparing the Specific Plan and EIR.

Options:

- a. Appoint two (2) Council members to an ad hoc committee to work with staff to help select the most qualified consultant team to prepare the Olsen Ranch – Beechwood Area Specific Plan and EIR, and to provide guidance through its completion, with the term of the committee to extend to October 15, 2006.
- b. Amend, modify or reject the above option.